

**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION  
MEETING MINUTES  
September 19, 2011  
LIBRARY – 7:00 P.M.**

**CALL TO ORDER:**

The meeting is opened by Suzanne D'Ambrosio, President of the Board of Education at 7:00 PM in the Library.

"This is a regular meeting of the Eagleswood Township Board of Education and is being conducted in public and in accordance with the Open Public Meeting Law of 1975. Notice of this meeting has been posted in the municipal offices, designated public buildings, and advertised in approved publications. Time and date of meetings are as specified in a resolution adopted by the Board of Education at the Organization Meeting on May 2, 2011."

**ROLL CALL:**

**BOARD MEMBERS:**

Suzanne D'Ambrosio, President	Present: x	Absent:
Michael Pasternak, Vice-President	Present: x	Absent:
Jan Blum, Member	Present: x	Absent:
Kimberly Pharo, Member	Present: x	Absent:
Scott Rodas, Member	Present: x	Absent:

**ADMINISTRATION:**

Deborah Snyder, Superintendent	Present: x	Absent:
Allison Bogart, Business Adm.	Present: x	Absent:

**EXECUTIVE SESSION:**

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:	K. Pharo					
Second:	M. Pasternak					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>
Time:	7:03PM					

**RETURN TO OPEN MEETING:**

Motion to return to public session and reopen meeting.

Moved:	S. Rodas					
Second:	J. Blum					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>
Time:	7:32PM					

Matters being made public: None at 1 this time.

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**OTHERS PRESENT: See Attached List**

**FLAG SALUTE**

**BOARD SESSION/OPEN FLOOR:**

**PUBLIC SESSION –**

Please note that members of the public may address the board only during the public portion of the meeting, and may speak for a maximum of five minutes.

- **Test Score Presentation – Mrs. MaryAnn Nicosia**

Mrs. Nicosia presented the 2010-11 NJASK scores to the Board of Education. Overall the district did well. Mrs. Nicosia explained that these test scores are used as a tool to analyze the progress of the children. The results are looked at individually and by grade level not only for the current year, but compared to the previous years to see areas of strength and weakness that need to be addressed. Basic Skills and ADP students are identified with this information and we find it to be a very good tool to determine which children are in need of extra assistance and enrichment.

**Motion to close public session.**

Moved:	K. Pharo					
Second:	M. Pasternak					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
			Pharo			
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>

**1. APPROVAL OF MINUTES:**

Motion to approve minutes of the following meetings:

1. Regular Session – 8/15/11
2. Executive Session – 8/15/11

Moved:	M. Pasternak					
Second:	J. Blum					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
			Pharo			
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>

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**2. SUPERINTENDENT’S REPORT/POWERPOINT PRESENTATION:**

**REPORTS: None for Month of August**

1. Monthly Student Attendance Report
2. Student Enrollment
3. Staff Attendance - Monthly & Year-to-Date
4. Health Report
5. Fire Drills
6. Attendance Officer’s Report

**3. CORRESPONDENCE:**

None for this meeting

**4. BUSINESS REPORT:**

**TRANSFERS – None for this month**

1. Pursuant to 18A:22-8.1, the Business Administrator recommends budgetary transfers as attached.

**FINANCIAL REPORTS:**

2. Motion to accept the following financial reports:
  - a. Report of the Secretary dated 6/30/11
  - b. Report of the Treasurer dated 6/30/11

**BILLS LIST**

3. Motion to approve the Bills List for 9/19/11 in the amount of \$61,001.11  
Motion to approve Health Insurance Payment of \$19,951.50  
Motion to approve payroll for 8/15/11 & 8/30/11

**CERTIFICATION OF LINE ITEMS**

4. Pursuant to N.J.A.C. 6:2-2.13(e), the Board certifies that after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or funds has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

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**That all Business items be approved as presented:**

Moved:	J. Blum				
Second:	M. Pasternak				
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>	<u>                    </u>

**5. PERSONNEL:**

**On the recommendation of the Superintendent that the following personnel/professional development be approved:**

1. Approval: To amend the following contracts for the 2011-2012 School Year:
  - Colleen Dengel - Part Time, 10 Month One-on-One Special Education Aide - \$11,296.00 annually (for 4.5 hrs per day, 5 days per week, Monday – Friday from 9:00AM - 1:30PM).
  - Helen Lally - Part Time, 10 Month Kindergarten Classroom Aide - \$12,296.00 (\$11,296 salary + \$1,000 longevity) (4.5 hrs per day, 5 days per week, Monday – Friday from 9:30AM – 2:00PM)
2. Approval: To hire Danielle Gonzalez, on an emergent basis pending fingerprint approval, as a Part Time Speech Teacher effective September 1, 2011, for 24 hrs per week (4 days per week, 6 hours per day) at Step 1BA on the salary guide prorated to \$31,200.00 annually.
3. Approval: To approve the attached list of substitutes for the 2011-2012 school year.
4. Approval: To pay Wes Winchester an additional \$2,671.20 for the 112 hours worked during the months of July, August, and September 2011 to resolve unanticipated technology issues the district encountered this summer.
5. Approval: To hire Mrs. Colleen Lee and Mrs. MaryAnn Nicosia to jointly fill the position of Head Teacher for the Aftercare Program at a rate of \$16.84 per hour (Monday – Friday, 3-6 pm, while school is in session)

**That all Personnel items be approved as presented:**

Moved:	M. Pasternak				
Second:	K. Pharo				
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>	<u>                    </u>

**6. FACILITIES:**

**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION  
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1. Informational: Ocean County Department of Corrections grounds cleanup project - Thank you to Mr. Gordon and his crew.
2. Approval: For Boy Scouts of America Pack 117 (Laura Disanzo) to use the All Purpose Room, Art Room, and Third Grade Classroom on Wednesday nights from 6:00 – 8:00 PM ~~September~~ October – June 2011.
3. Approval: For Brownie Troop #332 (Sandy Evans) to use the Art Room from 3-4:30 pm on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month during the 2011-2012 School Year.
4. Informational: Unanticipated Boiler Repair

**That all Facilities items be approved as presented:**

Moved:	S. Rodas					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>

**7. POLICIES:**

1. Approval: Abolish former Policy 5512 – Hazing, Policy 5512.01 – Harassment, Intimidation, and Bullying, and Policy 5512.02 – Cyber Bullying that were replaced by the new Policy 5512 – Harassment, Intimidation, and Bullying that was approved at the August 15, 2011 Board of Education Meeting.
2. First Reading of the following:

<u>Policy</u>	<u>Title</u>
0144	Board Member Orientation and Training (Revised) (HIB)
1230	Superintendent's Duties (Revised)
1522	School-Level Planning (Revised)
2414	Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)
3125.2	Employment of Substitute Teachers (New)
5350	Pupil Suicide Prevention (Revised) (HIB)
5561	Use of Physical Restraint (New)
5600	Pupil Discipline/Code of Conduct (Revised) (HIB)
6150	Tuition Income (Revised)
6220	Budget Preparation (Revised)
6311	Contracts for Goods or Services Funded by Federal Grants (New)
6820	Financial Reports (Revised)
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised) (HIB)

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<u>Regulation</u>	<u>Title</u>
2414	Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)
3144	Certification of Tenure Charges (Revised)
5561	Use of Physical Restraint (New)
5600	Pupil Discipline/Code of Conduct (Revised) (HIB)
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised) (HIB)

**That all Policy items be approved as presented:**

Moved:	J. Blum					
Second:	S. Rodas					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>

**8. OLD BUSINESS:**

1. Reminder: Back to School Night is being held on September 21, 2011, 7:00PM
2. Update: Potential French Club cancelled
3. Reminder: NJSBA Annual Workshop is October 24-26, 2011 in Atlantic City. Mrs. D'Ambrosio, Mrs. Pharo, Mr. Pasternak, and Mr. Blum have been registered to attend.
4. Reminder: Criminal History Record Checks for School Board Members
5. **Informational: QSAC Process**

**That all Old Business items be approved as presented:**

Moved:	N/A			
Second:				
Roll Call:	S. D'Ambrosio		K. Pharo	S. Rodas
	M. Pasternak	<u>                    </u>	J. Blum	<u>                    </u>

**9. NEW BUSINESS:**

1. Approval: To provide 4<sup>th</sup> grade textbooks to one home schooled student (NG).
2. Approval: Contract with Monmouth Ocean Educational Services for In School Nursing Services for the 2011-2012 School Year as per the attached agreement - \$48/hr, 35 hrs per week, in accordance with the school calendar (182 days) at an annual expense of \$61,152.00.
3. Approval: Submission of the 2011-2012 NCLB Consolidated Grant application accepting the following award:

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- Title I A - \$17,808.00
    - \$14,840 will be used to pay a portion (20%) of BSI Instructor (MN) annual salary of \$75,550.00.
  - Title II A - \$7,085.00
  - Title III - \$1,767.00
4. Informational: OCASBO Meeting Calendar
5. Informational: 9/11 Activities
6. Thank You – To the teachers and staff for a great opening of the school year! Keep up the good work! A special thank you to Mrs. Pharo, Mrs. Marsillo, Mr. Winchester, and Mr. Woldanski for their school opening preparations. They were greatly appreciated!
7. **Approval: After School Sports Club for 4<sup>th</sup>-6<sup>th</sup> grade run by Mrs. Nicolini on Mondays from 3-4PM for the month of October.**

**That all New Business items be approved as presented:**

Moved:	M. Pasternak				
Second:	J. Blum				
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>	<u>                    </u>

**10. EXECUTIVE SESSION:**

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:	M. Pasternak				
Second:	K. Pharo				
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>	<u>                    </u>
Time:	8:30PM				

**RETURN TO OPEN MEETING:**

Motion to return to public session and reopen meeting.

Moved:	J. Blum				
Second:	M. Pasternak				
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>	<u>                    </u>

**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION  
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Time: 9:02PM

Matters being made public: None

**PUBLIC SESSION/OPEN FLOOR:**

**Please note that members of the public may address the board only during the public portion of the meeting, and may speak for a maximum of five minutes.**

**FURTHER BUSINESS: None at this time.**

**ADJOURNMENT ON MOTION:**

There being no further business the meeting of the Eagleswood Township Board of Education is adjourned.

Moved:	S. Rodas					
Second:	M. Pasternak					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Yes
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u>                    </u>
Time:	9:04PM					

Respectfully submitted:

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Allison Bogart  
Business Administrator/Board Secretary

\*Attachments to minutes will be placed in a separate addendum book.

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