

**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION  
MEETING MINUTES  
July 19, 2010  
LIBRARY – 7:00 P.M.**

**CALL TO ORDER:**

The meeting is opened by Suzanne D'Ambrosio, President of the Board of Education at 7:00 PM in the Library.

"This is a regular meeting of the Eagleswood Township Board of Education and is being conducted in public and in accordance with the Open Public Meeting Law of 1975. Notice of this meeting has been posted in the municipal offices, designated public buildings, and advertised in approved publications. Time and date of meetings are as specified in a resolution adopted by the Board of Education at the Organization Meeting on April 26, 2010."

**FLAG SALUTE/ROLL CALL:**

**BOARD MEMBERS:**

Suzanne D'Ambrosio, President	Present: x	Absent:
Kimberly Pharo, Vice-President	Present: x	Absent:
Jan Blum, Member	Present:	Absent: x
Michael Pasternak, Member	Present: x	Absent:
Scott Rodas, Member	Present: x	Absent:

**ADMINISTRATION:**

Deborah Snyder, Superintendent	Present: x	Absent:
Allison Bogart, Business Adm.	Present: x	Absent:

**EXECUTIVE SESSION:**

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:	K. Pharo
Second:	M. Pasternak
Roll Call:	All Yes
Time:	7:02 PM

**RETURN TO OPEN MEETING:**

Motion to return to public session and reopen meeting.

Moved:	M. Pasternak
Second:	K. Pharo
Roll Call:	All Yes
Time:	7:31 PM

Matters being made public: None

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MEETING MINUTES  
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**OTHERS PRESENT:**

K. Schnepf, M. Schnepf, C. Carey, D. Griffin, S. Patnode, J. Kuna, E. Brown, J. Sesta, T. Devenuta, C. Parens, S. Medford, A. Kent, M. Mendes

**PUBLIC SESSION /OPEN FLOOR/PRESENTATIONS:**

An opportunity is given for questions/comments from residents of the community and members of the Board.

**Please note that members of the public may address the board only during the public portion of the meeting, and may speak for a maximum of five minutes.**

**Presentation/Discussion – Alicia Kent, Aramark  
Mark Mendes, Aramark  
2009/2010 Financial Report  
2010/2011 Projected Financial Reports**

The Aramark representatives presented information regarding the districts 2009-2010 Financial Performance and the projected numbers for the 2010-11 School Year. Information was also provided on the training schedule for the cafeteria employees, their Focus On Wellness Program, and the Aramark Partnership Commitments. Suzanne D'Ambrosio thanked the Aramark representatives for their presentation and offered the BOE's continued support of their program.

C. Parens, Union Representative and several Union Members of the Aramark Employees Local Union were present in response to the BOE's decision at the June 21, 2010 Board of Education meeting to reduce the Cafeteria Aide Staff by one employee. The Union Representatives were present to hear Aramark's presentation to the BOE and would be participating in future conversations with Aramark regarding the topic. Mark Schnepf, Union Member, spoke on behalf of the Union and questioned if the BOE had taken into consideration the effect the reduction in staff would have on the children's lunch period. Suzanne D'Ambrosio and Deborah Snyder responded to the question that Aramark had insured the BOE that there will be no change in the quality of the children's lunch period because the staff will have specific training that will enable them to maintain their current service levels even with the reduction in staff.

**1. APPROVAL OF MINUTES:**

Motion to approve minutes of the following meetings:

1. Regular Session – 6/21/10
2. Executive Session – 6/21/10

Moved: M. Pasternak  
Second K. Pharo  
Roll Call: All Yes

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**2. SUPERINTENDENT’S REPORT:**

**REPORTS: June 2010 Reports**

1. Monthly Student Attendance Report
2. Student Enrollment
3. Staff Attendance - Monthly & Year-to-Date
4. Health Report
5. Fire Drills (June & July)
6. Attendance Officer’s Report

**3. CORRESPONDENCE:**

1. Informational letter from NJSBA regarding 2010-2011 reduction in dues and \$2000 service credit
2. Thank You from Dot Levay

**4. BUSINESS REPORT:**

**BILLS LIST**

1. Motion to approve the Bills List of 7/19/10 in the amount of \$78,173.89.  
Motion to approve payroll for 6/15/10 & 6/30/10

**FINANCIAL REPORTS:**

2. Motion to approve the financial reports (A-142) monthly report, and revenue reports for the period ending: 6/30/10  
  
Checkbook Register for preceding month  
Budget Report  
Receipts for the month

**TREASURER’S REPORT:**

3. Motion to approve the Treasurer's Report, which is in agreement with the Board Secretary Report (A-148), for the period ending 5/30/10 and a revised report for the period ending 4/30/10.

**CERTIFICATION OF LINE ITEMS**

4. Motion pursuant to the following statutes for the period 5/30/10, the Eagleswood Township Board of Education certifies that:  
  
\* N.J.A.C. 6A: 23-2.11(c) 3 requires the monthly Certification from the Board Secretary or responsible charter school employee that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

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\* N.J.A.C. 6A:23-2-11(c)4 requires certification from the district board of education or charter school board of trustees, after review of the board secretary's and treasurer's or responsible charter school employee's monthly financial reports, in the minutes of the board each month that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b).

5. Transfers: End of year transfers will be approved at the July board meeting in the amount of \$148,173.75.

**That all Business items be approved as presented:**

Moved: K. Pharo  
Second: M. Pasternak  
Roll Call: All Yes

**5. PERSONNEL:**

**On the recommendation of the Superintendent that the following personnel/professional development be approved:**

1. Approval: ~~To advertise publicly for a Bus Aide for special education student (J.J.) at the rate of \$20 per day, 5 days per week.~~ Amend for approval to hire Karen Maxwell as Bus Aide for special education student (J.J.) at the rate of \$20 per day, 5 days per week.

**That all Personnel items be approved as presented:**

Moved: S. Rodas  
Second: M. Pasternak  
Roll Call: All Yes

**6. FACILITIES:**

1. Update: Summer Cleaning Project
2. Update: Hot Water Project
3. Approval: Brummer The Plumber to fix 11 faucets in the group bathrooms (2 boys/2 girls) for the amount of \$1070.00 to allow the faucets to be set at the correct length of time for proper hand washing. Also, for \$160.00 to install new faucet in the janitor closet to resolve leak issue. (Attachment) – Explanation that funds will come from Capital Projects Account
4. Approval: Ground Source Solutions to repair geothermal system unit ventilator in the 6<sup>th</sup> grade classroom for \$1000. (Attachment) – Explanation that funds will come from Capital Projects Account
5. Approval: Ground Source Solutions to replace the ground loop (well) for geothermal system in the 6<sup>th</sup> grade classroom for \$7900. (Attachment)

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**That all Facilities items be approved as presented:**

Moved: S. Rodas  
Second: K. Pharo  
Roll Call: All Yes

**7. POLICIES:**

**That all Policy items be approved as presented:**

N/A

**8. OLD BUSINESS:**

1. Informational: Summer Camp and ESY Program

**That all Old Business items be approved as presented:**

Moved: M. Pasternak  
Second: K. Pharo  
Roll Call: All Yes

**9. NEW BUSINESS:**

1. Approval: Submission of resolution to waive participation in the SEMI program for 2010-2011 by virtue of less than 30 Medicaid eligible students. (Attachment)
2. Informational: Posting of AHERA inspection for July 2010. (Attachment)
3. Approval: Annual approval of transportation Routes E1, E2, & E3 to be submitted to NJDOE, Ocean County Office. (Attachment)
4. Approval: Transportation jointure agreement with Pinelands Regional High School District and the ETBOE, to provide transportation for the 2010-2011 school year as attached.
5. Approval: 2010-2011 blanket mileage reimbursement for the following school personnel at the rate of \$.31\* for the period 7/1/10 to 6/30/11:

Superintendent*	Monthly OCASA Roundtable Meetings Monthly Ocean County Curriculum Council Meetings Monthly Small Schools Articulation Meetings And any regularly scheduled county meetings and department sponsored or association sponsored events provided free of charge.
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Business Adm.*	Monthly OCASBO Meetings And any regularly scheduled county meetings and department sponsored or association sponsored events provided free of charge.
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Social Worker                      Monthly Special Education Meetings  
And any regularly scheduled county meetings and department  
sponsored or association sponsored events provided free of  
charge.

**\*Pursuant to N.J.S.A. 18A:11-12 and OMB Circulars 08-19-OMB & 06-14-OMB**

6.      Discussion: Board member attendance at the October 19<sup>th</sup> & 20th NJSBA Workshop and Exhibition. (Attachment)
  
7.      Approval: PK Orientation/Parent Training to be held on August 18, 2010. ~~Additional approval to compensate 1 teacher 2 hours at the approved rate of \$31.52 per hour and to compensate 2 PK Aides for 2 hours at the approved rate of \$10.00 & \$10.92 per hour.~~  
Ammended to: Additional approval to compensate 1 Aide for 2 hours at the rate of \$10.00 per hour.
  
8.      Informational: 2010-2011 SAIF Premium Renewals (Attachment)
  
9.      Approval: Purchase Cameras for Yearbook Club \$609.95
  
10.     Discussion: Yearbook in full color for 2010-2011 school year

**That all New Business items be approved as presented:**

Moved:                      K. Pharo  
Second:                     M. Pasternak  
Roll Call:                    All Yes

**10. EXECUTIVE SESSION:**

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:                      S. Rodas  
Second:                     K. Pharo  
Roll Call:                    All Yes  
Time:                        8:36 PM

**RETURN TO OPEN MEETING:**

Motion to return to public session and reopen meeting.

Moved:                      M. Pasternak  
Second:                     K. Pharo  
Roll Call:                    All Yes  
Time:                        8:56 PM

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Matters being made public: None

**PUBLIC SESSION/OPEN FLOOR:**

**Please note that members of the public may address the board only during the public portion of the meeting, and may speak for a maximum of five minutes.**

**FURTHER BUSINESS: None**

**ADJOURNMENT ON MOTION:**

There being no further business the meeting of the Eagleswood Township Board of Education is adjourned.

Moved: K. Pharo  
Second: M. Pasternak  
Roll Call: All Yes  
Time: 8:58 PM

Respectfully submitted:

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Allison J. Bogart  
Business Administrator/Board Secretary

\*Attachments to minutes will be placed in a separate addendum book.