

**EAGLESWOOD TOWNSHIP BOARD OF EDUCATION
MEETING MINUTES
NOVEMBER 21, 2011
LIBRARY – 7:00 P.M.**

CALL TO ORDER:

The meeting is opened by Suzanne D'Ambrosio, President of the Board of Education at 7:00 PM in the Library.

"This is a regular meeting of the Eagleswood Township Board of Education and is being conducted in public and in accordance with the Open Public Meeting Law of 1975. Notice of this meeting has been posted in the municipal offices, designated public buildings, and advertised in approved publications. Time and date of meetings are as specified in a resolution adopted by the Board of Education at the Organization Meeting on May 2, 2011."

ROLL CALL:

BOARD MEMBERS:

Suzanne D'Ambrosio, President	Present: x	Absent:
Michael Pasternak, Vice-President	Present: x	Absent:
Jan Blum, Member	Present: x	Absent:
Kimberly Pharo, Member	Present: x	Absent:
Scott Rodas, Member	Present:	Absent: x

ADMINISTRATION:

Deborah Snyder, Superintendent	Present: x	Absent:
Allison Bogart, Business Adm.	Present: x	Absent:

EXECUTIVE SESSION:

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:	J. Blum					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>
Time:	7:04 PM					

RETURN TO OPEN MEETING:

Motion to return to public session and reopen meeting.

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>
Time:	7:33 PM					

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Matters being made public: None at this time

OTHERS PRESENT: See Attached List

FLAG SALUTE

BOARD SESSION/OPEN FLOOR:

7:30 PM 2010-2011 Annual School Audit – David Pawlishak, CPA, RRMA

I hereby certify that at the regular meeting of the Eagleswood Township Board of Education, held on Monday, November 21, 2011, the Report of the Annual School Audit for the period ending June 30, 2011 was presented to the public for comment and discussion/adoption by the Board of Education. From that discussion the following resolution was introduced and adopted:

That the audit for the period ending June 30, 2011, done on an annual basis, was approved as submitted by David J. Pawlishak, C.P.A., R.M.A.

Recommendations:

There are no recommendations for the 2010-2011 Annual Audit

Resolved on the motion of:

Moved:	K. Pharo					
Second:	M. Pasternak					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

PUBLIC SESSION –

Please note that members of the public may address the board only during the public portion of the meeting, and may speak for a maximum of five minutes.

- **Rachel Staino – Presentation**

Rachel shared with the Board the experience she had on her Leadership trip to Washington DC this past June. The Board enjoyed the presentation and was happy to hear all that Rachel learned from this great experience.

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Motion to close public session.

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

1. APPROVAL OF MINUTES:

Motion to approve minutes of the following meetings:

1. Regular Session – 10/17/11
2. Executive Session – 10/17/11

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

2. SUPERINTENDENT'S REPORT/POWERPOINT PRESENTATION:

A. REPORTS:

1. Monthly Student Attendance Report
2. Student Enrollment
3. Staff Attendance - Monthly & Year-to-Date
4. Health Report
5. Fire Drills
6. Attendance Officer's Report

3. CORRESPONDENCE:

1. None for this meeting

4. BUSINESS REPORT:

TRANSFERS – None this month

1. Pursuant to 18A:22-8.1, the Business Administrator recommends budgetary transfers as attached.

FINANCIAL REPORTS:

2. Motion to accept the following financial reports:

a. Report of the Secretary 3 dated 8/31/11 & 9/30/11

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- b. Report of the Treasurer dated 8/31/11 & 9/30/11

BILLS LIST

3. Motion to approve the Bills List for 10/17/11 in the amount of \$52,378.60
 Motion to approve Health Insurance Payment of \$15,089.19
 Motion to approve payroll for 10/15/11 & 10/30/11

CERTIFICATION OF LINE ITEMS

4. Pursuant to N.J.A.C. 6:2-2.13(e), the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or funds has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

TRAVEL/TRAINING

5. Motion to approve the following Travel/Training expense:
 a. Deborah Snyder & MaryAnn Nicosia – Training The Trainer Conference on December 2, 2011 (\$598.00)

That all Business items be approved as presented:

Moved:	J. Blum					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

5. PERSONNEL:

On the recommendation of the Superintendent that the following personnel/professional development be approved:

1. Approval: To accept letter of resignation from Kathryn Hopkins, Occupational Therapist effective January 1, 2012.
2. Approval: To hire Cheryl Moresi as School Psychologist effective December 1, 2011 at rate of \$350.00 per case and \$50.00 per additional meeting.

Mrs. Snyder explained that Mrs. Moresi will be used as an alternated to our current School Psychologist when he is not available.

3. Approval: To approve the following people for Student Teacher Placements for the 2011-2012 school year:

- | | | |
|---------------------|---|-------------------|
| ○ Robert Munoz – | 4 | Kean University – |
| Elementary PE, Mrs. | | Nicolini |

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- o Elexis Zapico – Ocean County College – Elementary Classroom Observation, All Grade Levels

4. Approval: To approve the following people as substitutes for the 2011-2012 school year:

- o Allison Sherman, Substitute Teacher - \$70/day
- o Lu-Ann Cirone, Substitute Teacher - \$70/day
- o Ernest Branin, Substitute Custodian - \$10.80/hr

That all Personnel items be approved as presented:

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

6. FACILITIES:

1. PTA Facility Use Request: Clothing Drive – November 12, 2011, APR from 9:00 AM- 1:00PM
2. PTA Facility Use Request: Cookie Sale Pick Up – November 15, 2011, APR from 3:00PM – 5:00PM
3. PTA Facility Use Request: Holiday Variety Show – 11/19/2011, 12/3/2011, and 12/10/2011 from 6:00PM – 8:00PM, and 12/13/11 from 3:00PM – 5:00PM, with the show on Friday, December 16, 2011 at 1:30 & 7:30PM in the APR.
4. PTA Facility Use Request: Santa’s Secret Workshop – December 1st & 2nd from 8:30AM – 2:30PM in the Library and also on Friday Night, December 2nd from 6:30PM – 8:00PM during Family Fun Night.
5. PTA Facility Use Request: Holiday Family Fun Night – December 2, 2011 from 6:30PM – 8:00PM in the APR.

There was brief discussion regarding where Santa’s Workshop will be this night. Mrs. Medford, PTA President, will check on the status and let Ms. Bogart know.

6. Facility Use Request: Eagleswood Township Recreation Commission – Breakfast With Santa, December 3, 2011, APR from 8:00AM – 12:00PM.
7. Facility Use Request: Girl Scouts/Sandy Evans – Brownie Bridging Ceremony, December 9, 2011, APR from 6:00PM – 8:30PM
8. Informational: IPM Inspection

Ms. Bogart explained that we had a surprise Integrated Pest Management inspection from the state and the results of the inspection.

That all Facilities items be approved as presented:

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Moved: J. Blum
 Second: M. Pasternak
 Roll Call: S. D'Ambrosio Yes K. Pharo Yes S. Rodas Absent
 M. Pasternak Yes J. Blum Yes

7. POLICIES:

1. First Reading of the following:

Policy	Title
0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics (Revised)
0168	Recording Board Meeting Minutes (Revised)
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised) (M)
5519	Dating Violence at School (New) (M)
6424	Emergency Contracts (Revised)
6472	Tuition Assistance (New)
8505	School Nutrition (Revised)
9180	School Volunteers (Revised)
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Regulation	Title
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (New) (M)
5519	Dating Violence at School (New) (M)

That all Policy items be approved as presented:

Moved: K. Pharo
 Second: M. Pasternak
 Roll Call: S. D'Ambrosio Yes K. Pharo Yes S. Rodas Absent
 M. Pasternak Yes J. Blum Yes

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8. OLD BUSINESS: None for this meeting

That all Old Business items be approved as presented:

Moved: N/A

Second:

Roll Call: S. D'Ambrosio _____ K. _____ S. Rodas _____
M. Pasternak _____ J. Blum _____

9. NEW BUSINESS:

1. Approval: Special Education Contract with Tuckerton Borough Board of Education for student L.W. for September 26, 2011 through June 14, 2011 in the amount of \$20,374.00.
2. Approval: Special Education Contract with Tuckerton Borough Board of Education for student J. M. for November 15, 2011 – June 14, 2012 in the amount of \$3,179.49.
3. Approval: Transportation of student J.J. to and from school for the 2011-2012 School Year in the amount of \$1640.00.
4. Approval: Transportation of student F.M. from school for the 2011-2012 School Year in the amount of \$750.00.
5. Informational: Additional Education Jobs Fund Allocation of \$792.00.

Ms. Bogart explained that we will most likely use the additional funds to offset an instructional aide salary.

6. Informational: Mr. Blum attended the Annual Delegate Assembly on Saturday, November 19th.

Mr. Blum reported to the Board on the events of the Delegate Meeting.

7. Approval: Revised Code of Conduct to reflect HIB requirements (as attached)

Mrs. Snyder explained that the Code of Conduct had to be adjusted to reflect the new Harassment, Intimidation, and Bullying Laws recently implemented.

8. Approval: Field Trip list for the 2011-2012 school year as attached.
9. Approval: The Art Club will do an Art Show in the Library on November 29, 2011 from 6:00PM – 7:00PM.

The Board was excited to hear about this event and looks forward to forward to attending.

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That all New Business items be approved as presented:

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Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

10. EXECUTIVE SESSION:

"Motion to adjourn to Executive Session under the Open Public Meeting Law of 1975 the meeting is adjourned to Executive Session to discuss personnel and related matters. Those decisions which can be made public at this time will be made a part of the public meeting after reconvening."

Moved:	K. Pharo					
Second:	M. Pasternak					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>
Time:	8:47 PM					

RETURN TO OPEN MEETING:

Motion to return to public session and reopen meeting.

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>
Time:	9:40 PM					

Matters being made public:

To affirm the Harassment, Intimidation, and Bullying reports as presented and discussed in executive session.

Motion to approve:

Moved:	M. Pasternak					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>

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PUBLIC SESSION/OPEN FLOOR:

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FURTHER BUSINESS: None

ADJOURNMENT ON MOTION:

There being no further business the meeting of the Eagleswood Township Board of Education is adjourned.

Moved:	J. Blum					
Second:	K. Pharo					
Roll Call:	S. D'Ambrosio	Yes	K. Pharo	Yes	S. Rodas	Absent
	M. Pasternak	<u>Yes</u>	J. Blum	<u>Yes</u>		<u> </u>
Time:	9:44 PM					

Respectfully submitted:

Allison Bogart
Business Administrator/Board Secretary

*Attachments to minutes will be placed in a separate addendum book.

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